

## Pay and Play Payment Slip

Name of Child			
Date of Play and Pay			<b>Paid</b> <b>YES / NO</b>
Amount Paid (Please circle) Cash or Cheques made payable to Woodham Mortimer Pre-School	Monday, Tuesday afternoon, Wednesday, Thurs afternoon & Friday	Tuesday & Thursday Mornings	Tuesday & Thursday All Day
	<b>£12.00</b>	<b>£10.00</b>	<b>£22.00</b>



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### Book Bags

We have Woodham Mortimer book bags for sale at £3.50 each. If you would like to purchase one, please contact Caroline Tozer at the Pre-School or complete a uniform order form which is kept at the back of the signing in register on the parent's table.



### Parent Questionnaire

Thank you to everyone who completed our annual parents questionnaire. Please read the attached letter which gives full results of the questionnaire.

As the questionnaire is confidential please can you contact me as soon as possible if you have asked for information on the Childcare Voucher system, have offered to join the committee, help with fundraising or general maintenance, can assist with language based activities for the children or know of any local businesses who may be able to sponsor us in any way.



### Pay and Play

Pay and Play sessions are available on a first come first serve basis. Please contact a member of staff on 07742 228077 to check availability as we need to ensure we have sufficient staff to cover the session with any additional children. Please see the attached Pay and Play slips for session costs.

We are still offering last minute places on a Friday for the following week however, if you would like to guarantee a pay and play session for your child, please book as early as possible. Once spare places are allocated, we are unable to offer any additional places.

Please put a completed slip together with the session fee in an envelope marked "Pay and Play" and hand it to a member of staff. Our preferred method of payment is cheque made payable to Woodham Mortimer Pre-School but cash is also accepted.



Kayte Terrett – Chairperson  
On behalf of Woodham Mortimer Pre-School Committee

## Christmas Fair

This year's Christmas Fair will be held at the Pre-School on **Saturday 13<sup>th</sup> November 2010 from 12.00 until 3.00.**

Whilst it may feel like we have only just returned from the summer break, our Christmas Fair is fast approaching and is one of our main fundraising events of the year. We need your help in order to raise as much money as possible for the Pre-School. We are seeking donations for stalls and volunteers to man the stalls on the day. We will also be sending out raffle tickets and flyers for you to distribute closer to the event.



Any of the following can be dropped off at the Pre-School from now onwards. The more donations we receive, the more pure profit we can make for the Pre-School for the benefit of all the children, so your generosity is greatly appreciated.

- Bottles / cans of alcohol
- Cuddly teddys and nearly new toys
- New and nearly new books (adult and child)
- Tombola items
- Chocolate - bars, boxes, whatever you can donate. All will be revealed!

We will be sending out a parent pack in early October with full details.

We are also having a colouring competition which will cost £1.00 to enter. There will be 3 age groups, 2's, 3's and 4's with a prize for the winner of each group. Further details will be given in our parent pack.

## Nativity Play



This year's Nativity Play will be on **Wednesday 15<sup>th</sup> December 2010.** All children are welcome to join in on the day even if they do not normally attend the Wednesday session. An attendance form will be available at the beginning of December for both children and spectators. Further details will be available nearer the time.

## Christmas Party



This year's Christmas party will be held on **Thursday 16<sup>th</sup> December from 10.30am to 1pm** and is again open to all children even if they do not normally attend on a Thursday. An attendance form will be left on the signing in table at the beginning of December.

## Additional Information



### Incentive

We are still offering anyone who is able to get a friend to sign up to at least one term for their child, a £10 Marks & Spencer voucher.

If you do know of anyone who is looking for a Pre-School, please recommend us. Word of mouth is always the best way to get new children into the Pre-School.

## AGM – cont/...

We already have volunteers for the following roles:

Fundraising / Publicity	Joanna Allen
Village Hall Liaison	Kellie Jewell
General Members	Mel Beckwith
	Maxine Littman
	Sam Thomas

We are however looking for a Vice Chairperson and more general members in addition to the Treasurer.

If you are interested in joining, please come and talk to us so we can tell you what is involved with each role.



Meetings are held once a month (except August) and discuss things like child numbers, fund raising, publicity, Web and newsletter content etc. It is great to have different ideas from different people. They are held in the evening at Committee Members' houses and are a good way to catch up with each other.

This is a vital part of the Pre-School as without a full Committee, the Pre-School would have to close.

We are also looking for more members to join the separate Fund Raising Team, which will be headed by Joanna Allen, and are looking for some more parents / carers to help out at event time (eg. Summer fete, Christmas Fair etc.) but not the general running of the Committee. Meetings will probably be held during the day rather than evenings.

If you are able to join the committee or fund raising team, please contact Kayte Terrett on 07702 850915 as soon as possible.



## Coffee Morning Fundraiser

We are holding a Chocoholics and Phoenix Card Coffee Morning, kindly hosted by Amy Hall, on **Wednesday 6<sup>th</sup> October from 10.00 until 12.00** at Little Bell Hill, Bakers Lane, Danbury.

Come along for coffee / tea / cake and a catch up. If you can't make the coffee morning but would like a catalogue (chocolates or cards) please let me know and I will get one to you.

## Pre-School Photos



We have booked Ross Holding Photography again this year on **Wednesday 3<sup>rd</sup> November** to take our Pre-School Photos. A booking sheet will be left on the signing in table shortly so that you can book a time to have pictures taken. Ross will be arriving early afternoon until about 5pm so those parents who need to collect siblings from school can do so and get their photo taken too. Further details will follow in the next Newsletter.



### Suitable Clothing

Now that the weather is turning, please can you ensure that children have named waterproof coats and named wellies at the Pre-School each day. As part of the Early Years Foundation Stage Curriculum, children must have the opportunity to play outside whatever the weather.

Please can you also ensure that you take items of clothing / wellies home at the end of the session.



### Car Park Barriers

If when you arrive at Pre-School to collect your child the car park barrier blocking the entrance to the car park is still in place, please can you take it down **provided the children are no longer playing outside**. We need the barriers to remain in place for as long as possible whilst the Pre-School is in session to prevent anyone going onto the playing field and we do not always get time to come out and take it down in time for the parents / carers to arrive. We need to avoid parking on the side of the road where possible as this is a Health Hazard. Thanks for your co-operation.



### Car Stickers

We have now received our new supply of car stickers. We would be grateful if you could display one in your car firstly as a security measure so that we can recognise your car in the car park but also as advertising for the Pre-School. We would also be grateful if you could ask your friends and relatives to see if they would also be willing to display a car sticker. Please contact Kayte Terrett either at Pre-School or on 07702 850915.

## Dates for Your Diaries

### **AGM – U R G E N T**

The Annual General Meeting will be held on Wednesday 20<sup>th</sup> October 2009 at 8pm in Woodham Mortimer Village Hall. We need as many parents and carers as possible to attend the meeting so that there are enough people to vote in the new Committee. Without an adequate number of people (quorum), the meeting will have to be rearranged. It lasts approximately 1 hour and refreshments will be provided. Please complete the attendance sheet which will be left on the signing in table so that we know if you are able to attend.

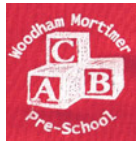


Kayte Terrett will be standing down as Chairperson this year but Sara Day and Sally Kitchen have kindly volunteered to take on the role jointly.

Liz Vellacott will also be standing down as Treasurer supporting Janine Archer our Finance Officer. It is essential that we have a replacement as it is a legal requirement to have a Treasurer in place and the Pre-School will have to close if an alternative is not found. You do not need to have any accounting background to be able to take on this role. Liz will be happy to explain the role to anyone who is interested.

Julia East has very kindly agreed to stand again as Secretary.

Cont/...



Woodham Mortimer Pre-School

September 2010

# COMMITTEE NEWSLETTER

Dear Parents / Carers



We wish a warm welcome to all the new children who have recently joined us. We hope they will enjoy their time at Woodham Mortimer Pre-School. We would also like to wish a warm welcome to Alison Herridge who has joined us as a relief member of staff.



We are very sad to announce that Claire Newman will no longer be working with us due to ill health. We would like to say a huge thank you to Claire for all her hard work and support over the years and wish her a speedy recovery. A card and collection for Claire will be left on the signing in table.



## Term Dates:

Monday 6<sup>th</sup> September 2010 to Friday 17<sup>th</sup> December 2010 (14 Weeks)

Monday 10<sup>th</sup> January 2010 to Friday 8<sup>th</sup> April 2011 (12 weeks)

## Please note that Pre-School will be closed on the following dates:



Monday 25<sup>th</sup> October 2010 to Friday 29<sup>th</sup> October 2010

Half Term

Monday 20<sup>th</sup> December 2010 to Friday 7<sup>th</sup> January 2011

Christmas Holiday

Monday 21<sup>st</sup> February 2011 to Friday 25<sup>th</sup> February 2011

Half Term

Monday 11<sup>th</sup> April 2011 to Monday 25<sup>th</sup> April 2011

Easter Holiday

**Staff Training Dates to be advised for the next 2 terms**

## Illness



Please keep your child at home if he / she is generally unwell to prevent staff and other children becoming ill (cough, sore throat, high temperature, infection or illness). Please inform the Pre-School as to the nature of the infection / illness so that we can alert other parents / carers if necessary.

Parents / carers are also reminded not to bring a child into Pre-School who has been vomiting or had diarrhoea until **48 hours** has elapsed since the last attack.

You are also required to keep your child at home for **48 hours** from the start of taking antibiotics or other medication (even if they have had it before).

Please would you be kind enough to phone the Pre-School on 07742 228077 to let us know if your child is not coming in as their place can then be offered as a pay and play place .