



Woodham Mortimer Pre-School
 Woodham Mortimer Village Hall
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 Registered Charity Number: 1060526 DFES / OFSTED Number 650168
 PSLA Membership Number: 20167

PROMOTING HEALTH AND HYGIENE

General Welfare Requirement: Safeguarding and Promoting Children’s Welfare

The Pre-School must promote the good health of the children, take necessary steps to prevent the spread of infection, and take appropriate action when they are ill

1.20 – FIRST AID POLICY

POLICY STATEMENT

In our pre-school staff are able to take action to apply first aid treatment in the event of an accident involving a child or adult. At least one member of staff with current first aid training is on the premises or on an outing at any one time. The first aid qualification includes first aid training for infants and young children.

EARLY YEARS FOUNDATION STAGE KEY THEMES AND COMMITMENTS

A Unique Child	Positive Relationships	Enabling Environments	Learning and Development
1.3 Keeping safe	2.2 Parents as partners	3.2 Supporting every child	N/A
1.4 Health and well-being	2.4 Key Person	3.4 The wider context	

PROCEDURES

The First Aid Kit

Our first aid kit complies with the Health and Safety (First Aid) Regulations 1981 and contains the following items only:

- Triangular bandages (ideally at least one should be sterile) - x 4
- Sterile dressings:
 - a) Small (formerly Medium No 8) - x 3
 - b) Medium (formerly Large No 9) – HSE 1 - x 3
 - c) Large (formerly Extra Large No 3) – HSE 2 - x 3
- Composite pack containing 20 assorted (individually-wrapped) plasters x 1
- Sterile eye pads (with bandage or attachment) eg No 16 dressing x 2

- Container or 6 safety pins x 1
- Guidance card as recommended by HSE x 1

In addition to the first aid equipment, each box should be supplied with:

- 2 pairs of disposable plastic (PVC or vinyl) gloves
- 1 plastic disposable apron
- a children's forehead 'strip' thermometer

The Pre-School ensures that:

- The first aid box is easily accessible to adults and is kept out of the reach of children
- No un-prescribed medication is given to children, parents or staff
- At the time of admission to the Pre-School, parents' written permission for emergency medical advice or treatment is sought. Parents sign and date their written approval
- Parents sign a consent form at registration allowing staff to take their child to the nearest Accident and Emergency unit to be examined, treated or admitted as necessary on the understanding that parents have been informed and are on their way to the hospital

LEGAL FRAMEWORK

Health and Safety (First Aid) Regulations (1981)

FURTHER GUIDANCE

- First Aid at Work: Your questions answered (HSE 1997)
www.hse.gov.uk/pubns/indg214.pdf
- Basic Advice on First Aid at Work (HSE 2006)
www.hse.gov.uk/pubns/indg347.pdf
- Guidance on First Aid for Schools (DfEE)
www.teachernet.gov.uk/_doc/4421/GFAS.pdf

OTHER USEFUL PSLA GUIDANCE

Medication Record (2006)

This Policy was adopted at a meeting of the Woodham Mortimer Pre-School Committee

Date of Meeting

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Next Review Date

January 2011

**Signed on Behalf of Woodham
Mortimer Pre-School**

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Name of Signatory

Kayte Terrett

Role of Signatory

Chairperson – Woodham Mortimer Pre-School Committee